

# Secretary of State Division of Securities and Business Regulation

# INSTRUCTIONS FOR FORM C-15 REPORT AND ITEMIZED LIST OF ALL UNSERVICED PRENEED FUNERAL CONTRACTS

# PART I - GENERAL

Complete general information about the funeral home.

# PART II – UNSERVICED PRENEED FUNERAL CONTRACTS

## **Contract Holder Name and Bank Account Number**

Fill in the name of the purchaser of the contract and the number of the account in which the funds are deposited.

#### Depository

Fill in the name of the financial institution in which the funds are deposited.

# **Date of Contract**

Fill in the date the contract was written.

#### **Contract Number**

Fill in the number assigned to the contract.

# **Total Amount of Contract**

Fill in the total price of the contract including all merchandise, services, and cash advances.

#### **Amount Paid to Date**

Fill in the total amount the customer has paid on the contract as of the date of the report.

#### **Total Amount of Deposit**

Fill in the total amount on deposit including principal and any income earned.

#### Total (Page 1)

Fill in the totals of the appropriate columns for page 1.

### Total (Page 2)

Fill in the totals of the appropriate columns for page 2 if applicable.

# Total of All Pages

Fill in the totals of the appropriate columns for all pages completed. If additional pages are used beyond pages 1 and 2, include additional page totals here.

# **PART III - CERTIFICATION**

The person signing the C-15 form certifies, under penalties of perjury, that he/she is authorized to sign the C-15 document and certifies that all required deposits have been made and the information presented in the form and any attached documentation are correct.